



April 10, 2020

Dear MVRCS Class of 2020,

The MVRCS PTO is pleased to announce that we are still accepting applications for the **two PTO Scholarship** awards going to graduating Seniors this year -- each in the amount of **\$1,000**.

The awards will be made to two Seniors in recognition of their distinction and excellence in **volunteerism and community service**. The Scholarship Application package is now available online at [www.MVRCSPTO.org](http://www.MVRCSPTO.org), or you may obtain a copy from the College Counseling Office.

**Please note: With the current school closure, the PTO has revised the application process to make it easier to submit the application package, Letter(s) of Reference, and the Scholastic Standing documentation as required by the Scholarship Committee. Please look for updated areas of the application instructions (now underlined) that explain these new submission guidelines.**

If you have any questions about the PTO Scholarship, please contact the College Counseling office, and they will reach out to the Scholarship Committee on your behalf.

Please read the Scholarship Profile and Scholarship Application carefully! Applications for the Scholarships are now **due on or before 5pm Friday, May 8, 2020, and must be sent by EMAIL to [Outreach@mvracspto.org](mailto:Outreach@mvracspto.org)**. The Committee cannot accept late applications. We hope that you will keep the deadline in mind and apply for one of the scholarships.

We wish you all the best of luck as you approach your High School graduation.

Sincerely,

Peggy Kerans  
PTO Scholarship Chairwoman

*and*

Heidi Barraza  
PTO President

State and federal laws prohibit discrimination in education (M.G.L. c.76, s.5).  
The Mystic Valley Regional Charter School PTO Scholarship Committee does not discriminate on the basis of race, color, age, sex, gender identity, homelessness, religion, national origin, disability, or sexual orientation with regard to its applicants.

MVRCS PTO  
P.O. Box 761158 | Melrose, MA 02176 | [www.MVRCSPTO.org](http://www.MVRCSPTO.org)  
The MVRCS PTO is a registered 501(c)(3) nonprofit organization.



**PTO Scholarship Application 2019-2020**

<p>Do not write in this space. To be used by Scholarship Review Committee only</p> <p>Applicant No: _____</p> <p>Date received: _____</p>
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**New Deadline: 5pm on Friday, May 8.**

**Email application package to [OUTREACH@MVRCSPTO.ORG](mailto:OUTREACH@MVRCSPTO.ORG).**

**Due to school closure, additional remote submission instructions underlined below.**

**Application Instructions**

- Carefully read the MVRCS PTO Scholarship instructions before completing the application. Incomplete applications will not be considered.
- Make sure the application and all required forms are completed, and submit all requested information, including at least one Letter of Reference. This Letter can be sent directly to [Outreach@mvracspto.org](mailto:Outreach@mvracspto.org) with subject line “Letter of Reference for...” and the appropriate student name.
- The Scholastic Standing and Confirmation of Graduation Form must be signed by one of the college counselors. In lieu of signature, college counselors may send an email confirming the applicant’s GPA and anticipated graduation date to [Outreach@mvracspto.org](mailto:Outreach@mvracspto.org). Please use subject line “Scholastic Standing for...” and the appropriate student name.
- Return the application and all requested documents via EMAIL to: [Outreach@mvracspto.org](mailto:Outreach@mvracspto.org). PDF and Word docs accepted. All scholarship application materials will be forwarded to Scholarship Committee Chair Mrs. Peggy Kerans.

**These documents must be sent to [OUTREACH@MVRCSPTO.ORG](mailto:OUTREACH@MVRCSPTO.ORG) via EMAIL by 5pm on Friday, May 8, 2020. The committee cannot accept late applications.**

**Application package checklist:**

- I have completed the Applicant Information section.
- I have enclosed at least one Letter of Reference, or requested that it be forwarded directly to [Outreach@mvracspto.org](mailto:Outreach@mvracspto.org) using subject line “Letter of Reference for...” and the appropriate student name.
- I have enclosed my Essay.
- I have enclosed a signed Scholastic Standing and Confirmation of Graduation form, or requested email confirmation from a college counselor be sent directly to [Outreach@mvracspto.org](mailto:Outreach@mvracspto.org) using subject line “Scholastic Standing for...” and the appropriate student name.

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Applicant No: \_\_\_\_\_

Date received: \_\_\_\_\_

**Part I - Applicant Information (Print or Type)**

Name:

Street Address:

City:

State: MA Zip:

Telephone (        )

Please list **extra-curricular activities** in which you participated while a student at the High School of the Mystic Valley Regional Charter School. (You may list additional activities on a separate sheet, if necessary). \*\*

Please list **volunteer or community service activities** in which you participated while a student at the High School of the Mystic Valley Regional Charter School. (You may list additional activities on a separate sheet, if necessary). \*\*

\*\*In the alternative, the Applicant may attach any resume of extra-curricular and/or work experiences prepared for college applications (not a copy of the college "Common Application").

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Applicant No: \_\_\_\_\_

Date received: \_\_\_\_\_

## Part II – Letter(s) of Reference

Letter(s) of Reference may be emailed directly to [Outreach@mvracspto.org](mailto:Outreach@mvracspto.org) by your Reference with subject line “Letter of Reference for...” and the appropriate student name.

Please include with your application **at least one\*** Letter of Reference, or have your letter sent directly to [Outreach@mvracspto.org](mailto:Outreach@mvracspto.org) with subject line “Letter of Reference for...” and the appropriate student name.. The Letter of Reference shall be from the following sources: one letter from source (a), or one from source (b).

- a. A non-relative representative of a charitable service agency or organization including school, where the Applicant has performed volunteer activities or community service, submitted on the organization’s letterhead.
- b. A non-relative who has known the Applicant for at least a school year and can comment on the Applicant’s involvement in volunteer activities or community service. This may include a teacher, clergy, neighbor, or family friend.

*Choose people who know you well enough to comment on your volunteer activities or involvement in community service. **\*Do not submit more than two Letters of Reference.***

## Part III – Essay

Please submit an Essay with your application. Staple your essay directly to the application forms and include in your submission. Your essay should answer the following question:

***What impact did your volunteer or community service experiences have on you and what did you learn about yourself as a result of your volunteer or community service?***

Your essay should be between 250 and 1,000 words in length. It should be typewritten (preferably), or neatly handwritten on separate sheets. **PLEASE DO NOT TYPE OR WRITE YOUR NAME ON THE ESSAY. DO NOT USE YOUR NAME IN THE BODY OF THE ESSAY.** Your essay will be assigned a number that corresponds with your application and will be evaluated “blindly” by the review committee.

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Applicant No: \_\_\_\_\_

Date received: \_\_\_\_\_

## Part IV - Scholastic Standing and Confirmation of Graduation

To be signed by one of the college counselors, or in lieu of a signature, have an email confirmation of the same information sent by a college counselor directly to [Outreach@mvracspto.org](mailto:Outreach@mvracspto.org) under subject line "Scholastic Standing for..." with appropriate student name.

I, \_\_\_\_\_, College Counselor of the Mystic Valley  
College Counselor Name

Regional Charter School, confirm that I have reviewed the scholastic record of the following Applicant to the MVRCS PTO Scholarship:

\_\_\_\_\_

Student Applicant's Name

[\_\_\_\_\_] I certify that this Applicant has achieved a current grade point average of  
2.0 or higher.

Initial here

[\_\_\_\_\_] I certify that the Applicant is a student of Mystic Valley Regional  
Charter School and is expected to graduate in June 2020.

Initial here

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Dated: \_\_\_\_\_

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